



From
the People of Japan



**Application Guidelines for
the Project for Human Resource
Development Scholarship
in the Republic of El Salvador 2025
(JDS Program for Doctoral Degree)**

**Japan International Cooperation Agency
Japan Development Service, Co. Ltd.**

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1. Objectives

The Japanese government is offering the JDS Scholarship Program to government officials in El Salvador as a way of providing them with opportunities for academic research at Japanese graduate schools.

The objective of the JDS Program is to support the human resource development of El Salvador. The program targets highly capable, young, government officers, who are expected to engage in formulating and implementing social and economic development plans. The successful JDS participants, accepted by Japanese universities to study on doctoral degree courses, are expected to become El Salvador's future leaders in the 21st century.

The JDS Program now calls for application for Doctor's degree.

2. Eligibility and Study Field

Eligibility Requirements:

The applicant must

- Be a Salvadoran national, and physically and mentally in good health
- As a general rule, be in the age of 46 or under (as of April 1st, 2024)
- Applicant must be a permanent or contracted employee of the target organization
- Applicant must hold a master's degree
- Applicant must not apply scholarship from other donors at the same time of applying for the JDS scholarship
- Applicant should have published one or more peer-reviewed paper/s, in principle¹
- Applicant is not active in the military service

* Applicants need to take and pass all medical check-up prior to the interview by the Operating Committee (OC). This medical check-up is arranged by JDS Project Office. Applicant who cannot take or pass all medical check-up will be disqualified from JDS scholarship.

¹ If you do not have published any peer-reviewed paper yet, you should have a concrete plan to publish one in near future.

Study Field:

The study field of JDS Program in El Salvador “Economic revitalization and employment expansion”, has two (2) components as follows:

1-1. Transportation and Coastal Development, and 1-2. Industrial Promotion for the Economic Revitalization.

Sub-Program	Component	Maximum slot per year
1. Economic revitalization and employment expansion	1-1. Transportation and Coastal Development	1
	1-2. Industrial Promotion for the Economic Revitalization	

3. Period and Modality of Study

Study Period:

Maximum three (3) years of enrolment from September/October 2024, graduation is expected in September/October 2027.

Modality of Study:

As the JDS Program targets government officials, the JDS fellows are also accepted to stay in Japan for the first two (2) years for the course work and return to their countries while continuing research in the third year to obtain a Doctoral degree within 3 years. Otherwise, it is deemed difficult for competent civil servants to leave their country for an extensive period of time.

4. Milestones of Application and Selection Process

Obtaining Approval of Acceptance from Your Academic Advisor (confirm deadline with JDS office)

- Contact your expected academic advisor of the applying university in Japan, discuss about your study plan, and request him/her to send an "Academic Referee Report" (Prescribed Form 3) directly to JDS Office in Tokyo Japan (apply-elsalvador.jds@jds21.com) via email before the deadline of application.



Preparing and Submitting the Application Documents

- Prepare your application documents carefully. See "How to Prepare Your Application Documents" in the next section of this Guideline for further details.
- Submit application documents to the JDS Project Office in El Salvador (confirm deadline with JDS office). If delayed, application documents will be invalid and will NOT be accepted.
- Application documents must be submitted personally by hand to the JDS Project Office in El Salvador.



Medical Check up

- Applicants will be required to take a medical checkup at a designated hospital.



Selection by JDS Operating Committee (Date to be defined)

- Interview will be conducted by JDS Operating Committee (OC) members.
- In case when the total number of applicants will be more than three (3) persons, the application documents will be assessed by the OC before the interview.



Examination by the Applying Universities (June – August 2025)

- Candidates must take examinations of the applying universities. The arrangement for the examinations will be assisted by the JDS Office in Japan.
- Candidate who successfully pass the examination of the applying university will be JDS fellow.



Orientation and Departure (July – August 2025)

- The JDS fellow will participate in the orientation before departure in San Salvador, in July 2024, and leave for Japan in the middle of August 2023. Varies according to university calendar.

5. How to Prepare your Application Documents

Before starting to prepare application documents, you MUST read this section of the Guideline carefully. This will avoid unnecessary disqualification due to missing or incomplete documents or information.

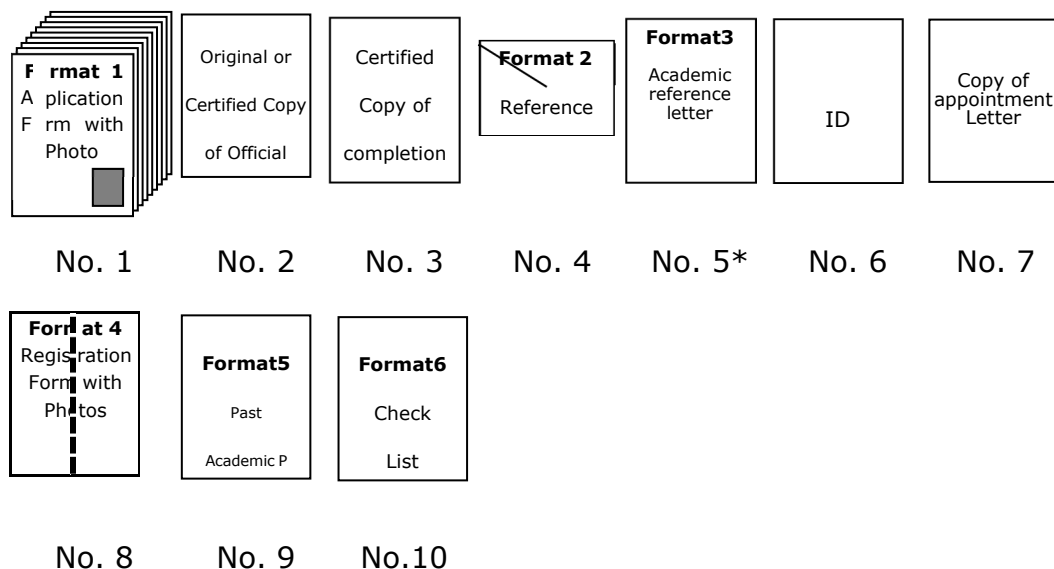
(1) Checklist for Application Documents to be submitted

No	Documents	Remarks	Check
1	Application Form (Item 1-8) with recent photograph 4.0 cm x 3.0 cm	(Prescribed Form 1) <ul style="list-style-type: none"> You are required to write your signature in the lower right-hand corner of EACH PAGE. 	
2	Official Transcript (master's level)	<ul style="list-style-type: none"> Original or a certified copy of your official transcript from the graduate school where you obtained your master's degree. 	
3	Certificate of completion of master's degree	<ul style="list-style-type: none"> A certified copy of your master's degree. 	
4	Confidential Statement of Reference	(Prescribed Form 2) <ul style="list-style-type: none"> To be completed by the chief of your institution. Must be enclosed within a sealed envelope. 	
5	Academic reference letter from your expected academic advisor in Japanese University	(Prescribed Form 3) <ul style="list-style-type: none"> Must be filled out by the expected academic advisor of the applying graduate school in Japanese University Must be directly submitted from the above supervisor to JDS Tokyo Office (apply-elsalvador.jds@jds21.com) via email before the deadline of application. 	
6	National Identification Document (IUD)	<ul style="list-style-type: none"> Color photocopy of valid identification (DUI: Documento Único de Identidad). 	
7	Appointment Letter	<ul style="list-style-type: none"> Original or a certified copy of the appointment letter issued by the Office of Human Resources. 	
8	Past Academic Paper Information	(Prescribed Form 4)	
9	Registration Form with recent photograph 4.0 cm x 3.0 cm	(Prescribed Form 5)	
10	Checklist	(Prescribed Form 6) <ul style="list-style-type: none"> Checklist for Application Documents to be submitted. 	

(2) Instructions for Preparing Application Documents

Please find below important instructions on how to prepare your application documents.

- 1) Do not use a stapler to compile documents, where necessary, use paper clips.
- 2) Applications must be submitted to the JDS Project Office in La Gran Via by 17:00 on January 24th, 2025. Late submission and/or incomplete application documents shall NOT be accepted.
- 3) Please do not write your application by hand. Download the application documents from the computer and fill it out. There is NO online application. The filled application documents should be printed out for submission.
- 4) Use letter size paper only. When making photocopies of small sized original documents, such as DUI, DO NOT enlarge the size.
- 5) Application documents will NOT be returned for any reason.
- 6) Use glue to attach your photographs to the documents, do not staple. Make sure to write your name, and the University to which you are applying, on the rear of the photograph.
- 7) Compile documents in the order illustrated below.



* No. 4: Must be directly submitted from the expected academic advisor to JDS Office in Japan via email (apply-elsalvador.jds@jds21.com) before the deadline of application.

6. Important Rules and Regulations for JDS Fellows

The JDS Program has rules and regulations that each fellow should comply with. Before arriving in Japan, JDS fellows are required to pledge that they will comply with these rules. Major rules are:

- JDS fellows are NOT allowed to invite their dependents (spouse/children) to Japan during the initial 3 months' period. Subsequently, all procedures required for dependents to accompany fellows in Japan, after the initial 3 months, shall be carried out by the fellows/dependents themselves.
- JDS fellows must NOT violate the laws of Japan and/or regulations of the graduate school.
- JDS fellows are not allowed to drive motor vehicles while in Japan. JDS Fellows are forbidden from undertaking part-time work or paid internships.
- JDS fellows MUST return to El Salvador immediately on completion of the Doctoral program.

7. Support to be Provided to JDS Fellows

The Scholarships will include:

- Round trip air tickets (El Salvador - Japan) and other transportation fees
- Arrival / shipping allowance
- Admission and tuition fees for graduate school
- Accommodation allowance for rent
- Monthly allowance for living costs in Japan
- Other permissible allowances (e.g. Books, etc.)
- Your dependents may accompany you to Japan, but their travel costs and expenses will NOT be covered

8. Inquiries

If you have any questions, please contact the JDS Project Office in El Salvador.

JDS Project Office in El Salvador

Address : Centro Comercial La Gran Vía
Edificio 8 Local 9 Segundo Nivel
Antiguo Cuscatlán, La Libertad

Telephone : +503-7967-6655

Email : jds.elsalvador@gmail.com

Office Hours : Mon to Fri 9:00-13:00, 14:00-17:00

Prescribed forms 1 to 6

Prescribed Form 1 Application Form for Doctoral Level

*Reg. N° _____

<p style="text-align: center;">The Project for Human Resource Development Scholarship (JDS) El Salvador 2025</p> <p style="text-align: center;">APPLICATION FORM for DOCTORAL LEVEL</p> <p style="text-align: center;">(This application form should be downloaded from the link and filled out completely in English) (Hand writing is not accepted)</p>
--

1. Name of University/ Graduate School you are applying

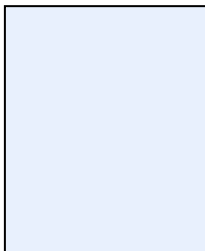
Name of University: _____

Name of Graduate School: _____

2. Name of your Organization: _____

3. Personal Information

Attach your recent
photograph here
(Should be taken
within three months)
(4.0 cm x 3.0 cm)



(1) Full Name (as of written in passport or DUI)

Family Name: _____

Middle Nam: _____

Given Name: _____

(2) Date of Birth: (day) / (month) (Year) _____

(3) Age: __ (as of 1st April 2023)

(4) Sex: M / F

(5) Marital Status: Single / Married

(6) Current Home Address:
_____, El Salvador, Central America

(7) Mobile Phone: +503-_____

(8) E-mail Address: _____

(9) Contact Person (Family or Relative)

Name: _____

Relation: _____

Mobile Phone: +503-_____

Your signature _____

4. Educational Background

(1) Educational Background (as of day of application)

Education Level	Name of School/Faculty	Location (City)	Period of schooling you have attended	From/To (Month/Year)	Degree
(Example)	XXX University Faculty of XXX	San Salvador	4 years	09/1999 - 08/2003	Bachelor of XXX
Primary Education (From 1 ^o to 6 ^o)			_ years months	00/ - 00/	
Lower Secondary Education (From 7 ^o to 9 ^o)			_ years months	00/ - 00/	
Upper Secondary Education			_ years months	00/ - 00/	
Higher Education (Diploma)			_ years <u>months</u>	00/ - 00/	
Higher Education (University level)			_ years months	00/ - 00/	
Higher Education (Master's Level)			_ years <u>months</u>	00/ - 00/	
Other Higher Education (Except training)			_ years months	00/ - 00/	
Total School Year: _____ years and xx months					

* Do not count short term course/training course.

* If you did not complete a school, write "incomplete".

(2) Have you ever been awarded any scholarship studying abroad other than JDS?

Yes Name of scholarship: _____

Country you studied: _____

Duration (month/year) / - (month/year) / _____ -

Obtained Degree: _____

No

(3) Are you currently applying or planning to apply for another scholarship? (NOTE: You are NOT allowed to apply for JDS under this condition.)

Yes Name of scholarship: _____

No

Your signature _____

5. Work Experience

(1) Work Experience (as of day of application)

Fill out from the most recent full-time job/work. DO NOT include part-time job or full-time job before graduation from university.

Organization / Company	Department/ Division	Position Title	Period of Employment	From/ To (Month/ Year)	*Type
(Ex.) Ministry of XXX	XXX Division, YYY Department	Deputy Director	4 years 4 months	08 / 2014 - Present 10 / 2022	(A)
			_ years _ months	/ - Present 1/ 2022	()
			_ years _ months	/ - / /	()
			_ years _ months	/ - / /	()
			_ years _ months	/ - / /	()

* List your work experience in chronological order from the current job.

* Do not include part-time, internship or volunteer activities.

* For the type organization above, choose the applicable alphabet below.

- A. Ministry/Governmental agency (Central or provincial)
 - B. NGOs
 - C. Research Institution/center
 - D. Educational institution
 - E. Private enterprises
 - F. Others (Please specify) _____
-

Total Work Year in the current institution: _____year(s)____month(s) (Side Job, part-time Job are not included)

(2) Your Current Occupation (including Position title):

* Do not abbreviate the name of the organization nor of the department

(3) Name of Workplace (Organization, Department/Division)

Organization: _____

Department/ Division: _____

(4) Address of Work: _____, El Salvador, Central America

(5) Phone of Work: +503- _____

Your signature _____

6. Responsibilities of Your Work?

Describe your major duties/responsibilities and accomplishments at your work (Please detail)
Your answer must be written in 150 words or less [Maximum one (1) page].

(1) Current Work (Max 150 words)

(2) Previous Work (Max 150 words)

Your signature _____

7. Research Plan

Write a brief proposal of your Doctoral thesis. The research plan must be no more than 700 words. [Maximum 3 (three) pages.] Please make sure that your research plan includes the points raised below:

- Research purpose/objective (describe what you aim at in your research: e.g. what is your hypothesis in the research and how do you want to prove it?)
- Problem statement (state the critical/problematic situation you are concerned about from global and national perspectives, referring to relevant statistics or general information)
- Research question/s (describe the questions, as well as sub-questions, you will address in your research in order to achieve your research purpose)
- Rationale of your research (describe why your research is necessary; e.g. how critical the present situation is, what kind of positive socio-economic impacts can be led by your research, how can you contribute to the solution of the critical situation, etc.)
- Possible methodology to address the question/s (describe what kinds of methods you will apply for your research: e.g. qualitative or/and quantitative research methods. Qualitative methods - who will be possible respondents, how to collect data, how to analyze the data collected, etc. -, quantitative methods - what kind of data set will you use, how to analyze it, etc.-)
- How to ensure liability/accuracy and limit (if you can state).

(You may add a very short, less than 300 words, alternative proposal if you are still not sure about your thesis.)

Title of your Research Plan:

Your signature _____

8. Future contributions

- (1) How will you utilize your knowledge, skills and experiences that you obtain in Japan on your return home for the contribution to the development of El Salvador? (Describe in 400-500 words)

- (2) How will you contribute strengthening bilateral relations between El Salvador and Japan on your return home? (Describe in 400-500 words)

Your signature _____

9. Declaration

I, (your full name) _____, declare that I apply for JDS Program with full understanding “Application Guidelines for the Project for Human Resource Development Scholarship (JDS) 2023 in El Salvador (Doctoral Degree)”, and I pledge to fulfil the following articles:

1. All the information answered and provided in this Application Form by me is true and accurate to the best of my knowledge and ability. My application will be cancelled if any information mentioned above recognized to be false.
2. Application Form which is incomplete or missing the necessary documents is regarded ineligible.
3. All the selection procedure and its results are entirely entrusted to the JDS Project Office and any inquiry and objection by applicants regarding the result of selection are not accepted.
4. If any act of dishonesty is found other than those above in the application and selection, I am to lodge no complaint about cancellation of the application.
5. The objective of the JDS Program is to provide El Salvador citizens to study in Japan at Doctoral level in order to support national efforts to achieve social and economic development in El Salvador. Thus, the JDS Fellow is under the obligation to complete the course program within the prescribed period of study; and then return to the country, comply with the Act of Pledge required by El Salvador.
6. I agree that my personal information in the Application Form, provided to Japan Development Service Co., Ltd., via JDS Project Office in El Salvador will be used only for the purpose of the operation of JDS Program.
7. I agree that I do not apply for other scholarship program during the application and selection process of the JDS Scholarship Program.
8. Once I am qualified as a JDS fellow, I will not withdraw or abandon my status as a JDS fellow. If, by any unavoidable reason, I should withdraw or abandon my status mentioned above, I will do so by the end of April 2024, thereby enabling the next qualified candidate to take over my position.

Signature: _____

(*Please sign at the bottom of all the pages including this page)

Date: (day)___/(month)___/(year) _____

Your signature _____

Prescribed Form 2 Confidential Statement of Reference for Doctoral Level

FOR the Employer/ Authorized Officer

**The Project for Human Resource Development Scholarship (JDS)
in El Salvador 2025**

CONFIDENTIAL STATEMENT of REFERENCE for DOCTORAL LEVEL

This reference statement is to be completed by a chief of the applicant's institution. This should be written or typed clearly in English and put in a sealed envelope (if not in English, an accurate translation must be attached by the Referee).

(The Name of the applicant and the applying university should be written by the applicant by him/herself.)

Name of the Applicant (Full Name): _____

Applying University: _____

To the Referee:

This is an integral part of an application form for the scholarship program provided by El Salvador under the Grant Aid Program by the Government of Japan. This particular program offers opportunities for academic research at Japanese higher educational institutions. Also, this is to enhance the leadership skills of young government officials in El Salvador so that they can contribute more effectively to their home country after completion of their respective studies. Your candid responses to the items below would greatly assist the selection. Please return the form in the sealed envelope to the applicant.

1. How long have you known the applicant and in what context?

2. How do you estimate the applicant's personality?

(Strength)

(Weakness)

3. How do you describe the applicant's competence and weakness in his/her work?

(Competence)

(Weakness)

Your signature _____

4. How do you appraise the applicant's ability that he/she will fill upon his/her return to El Salvador, and the duties he/ she will undertake?

5. Please evaluate the applicant regarding the following items in comparison with other staff: Please tick one each.

	Excellent	Good	Average	Below Average
Academic Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of Specialty Field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation & Diligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential for Future Contribution in Specialty Field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skill	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Skill in Maintaining Personal Relationship with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adaptability to New Environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Other recommendation remarks:

7. Relevance of the applicant's research plan and his/her current work;
(please tick one from below)

Strongly relevant / somewhat relevant / not relevant

Comments: _____

Full Name of the Referee: _____

Relationship to the Applicant: _____

Name of Organization/ Department/ Division: _____

Title: _____

Phone No.: _____ Fax No.: _____

Signature: _____

Date: (day) __/(month) __/(year) ____

Your signature _____

Prescribed Form 3 Confidential Statement of Reference for Doctoral Level

(To be filled by the Expected Academic Advisor)

FOR the Expected Academic Advisor

**The Project for Human Resource Development Scholarship (JDS)
in El Salvador 2025**

ACADEMIC REFEREE REPORT

入学志願者推薦状

To the individual writing this referee's report

推薦者へ

This referee report is to be completed by the expected academic advisor of a university the applicant is going to apply. Please write this report only when you consider the applicant is sufficiently qualified to obtain a Doctoral degree within 3 years, which is the maximum duration under the JDS Doctoral Fellowship Program. Please print or type clearly in Japanese or English and send to the **Japan Development Service Co. Ltd.** (apply-elsalvador.jds@jds21.com), the responsible agent for this fellowship, via email.

このフォームは、志願者が応募する大学の受入予定教官が記入する推薦状です。JDS事業では3年間で博士課程を修了することとなるため、期間内に修了できると考えられる志願者のみご糺
をお願いいたします。 英語または日本語での記入をお願いいたします。記入後、本事業のエージェントである株式会社日本開発サービスの指定メールアドレス宛（apply-elsalvador.jds@jds21.com）にご送付ください。

1. Full Name of the Applicant (志願者氏名)

2. How long and in what capacity have you known the applicant?

どの位の期間、どのような立場で志願者をご存知ですか？

3. How do you evaluate the significance and contribution of applicant's research (master's level) in terms of solving a development issue of El Salvador?

母国の開発課題解決に向けての志願者のこれまでの研究の意義と重要性についてどのようにお考えですか？

4. How do you evaluate the significance and contribution of the applicant's research plan (Doctoral level) in terms of solving a development issue of El Salvador?

母国の開発課題解決に向けての志願者の今後の研究の意義と重要性についてどのようにお考えですか？

5. Are you willing to supervise the applicant as your Doctoral student, provided that your university accepts her/him?

推薦者が志願者を博士課程の学生として受け入れる意思がありますか？

Yes はい

No いいえ

If you answered "yes", please elaborate on your plan of supervising this candidate in three years, which is the maximum duration of JDS Doctoral Fellowship Program.

受入を容認している場合、今後JDS博士課程の最大受入期間である3年間でどのような指導を計画されていますか？

	Very Strong 大変強い	Strong 強い	Average 平均的	Poor 弱い	Unable to comment コメント不能
Willingness to guide the applicant. 推薦者の、志願者に対する指導意度合	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Please evaluate the applicant concerning the criteria below.

以下の項目について志願者を評価

	Excellent	Good	Average	Poor	Unable to comment
Academic/Professional achievement 学術的／専門的達成度	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership qualities リーダーシップの質	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal integrity 品格・チームワーク力	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skill コミュニケーション能力	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resourcefulness and initiative 対処能力と積極性	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity 情緒的成熟度	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adaptability to new environment 新たな環境への適応力	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Do you think the applicant can finish all course works in 2 years and obtain a Doctoral degree in 3 years? Please state the reason why.

志願者は2年でコースワークを終え、3年目に母国に帰国しながらも学位を修了可能とお考えですか？その根拠についてもお聞かせください。

(NOTE: As this Fellowship targets government officials, the JDS Program also accepts those Fellows who stay in Japan for the first 2 years for course work and return to their countries while continuing research in the third year and obtain a Doctoral degree within 3 years. Otherwise, it is deemed difficult for competent civil servants to leave their country for an extensive period of time.)

(注：JDS事業は公務員を対象とするため、2年間の日本でのコースワーク終了後、3年目に帰国しながら学位を修了することも可能です。)

Full Name (推薦者氏名) : _____

Name of Institution (所属機関) : _____

Title (役職) : _____

Email (メールアドレス) : _____

Phone No (電話番号) : _____

Signature (署名) : _____ 印

Date (日付): (dd)___/(mm)___/(yy) ____

Prescribed Form 4 Past Academic Paper Information Form

**The Project for Human Resource Development Scholarship (JDS)
in El Salvador 2025**

Name of Applicant:

Given Name: _____ Surname: _____

Name of university to apply: _____

Please fill in the information of peer-reviewed and published academic paper/s by you as below. Please add and more If you have two or more peer-reviewed and published papers, lines. In case of that you have not published one yet, please fill your plan for the publication. This form must be completed in English.

1. Title of peer-reviewed Paper:

2. Title of Journal:

3. Published Year/Month: ____ / ____

4. Language: _____

5. Abstract of peer-reviewed paper:

6. Is the paper peer-reviewed? Yes No

7. Is the paper already published? Yes No

Your signature _____

Prescribed Form 5 Registration form

The Project for Human Resource Development Scholarship (JDS) in El Salvador 2023

Registration Form		Registration Form	
<p>Paste recent photo here (4.0 cm x 3.0 cm). Write your name on the back of the pitcher</p>		<p>Paste recent photo here (4.0 cm x 3.0 cm). Write your name on the back of the pitcher</p>	
<p>JDS Seal</p>			
<p><u>University Name:</u> _____</p>		<p><u>University Name:</u> _____</p>	
<p><u>Graduate School:</u> _____</p>		<p><u>Graduate School:</u> _____</p>	
<p><u>Name:</u> _____</p>		<p><u>Name:</u> _____</p>	
<p><u>Signature:</u> _____</p>		<p><u>Signature:</u> _____</p>	
		<p>* Please keep this registration form as a proof of registration.</p>	

Your signature _____

Prescribed Form 6 Checklist for Application Documents to be submitted

The Project for Human Resource Development Scholarship (JDS) in El Salvador 2025

Name: _____ Date of Submission: _____

No	Documents	Remarks	Check
1	Application Form (Item 1- 8) with recent photograph 4.0 cm x 3.0 cm	(Prescribed Form 1) • You are required to write your signature in the lower right-hand corner of EACH PAGE.	<input type="checkbox"/>
2	Official Transcript (master's level)	• Original or a certified copy of your official transcript from the graduate school where you obtained your master's degree.	<input type="checkbox"/>
3	Certificate of completion of master's degree	• A certified copy of your master's degree.	<input type="checkbox"/>
4	Confidential Statement of Reference	(Prescribed Form 2) • To be completed by the chief of your institution. • Must be enclosed within a sealed envelope.	<input type="checkbox"/>
5	Academic reference letter from your expected academic advisor in Japanese University	(Prescribed Form 3) • Must be filled out by the expected academic advisor of the applying graduate school in Japanese University • Must be directly submitted from the above supervisor to JDS Tokyo Office (apply-elsalvador.jds@jds21.com) via email before the deadline of application.	<input type="checkbox"/>
6	National Identification Document (IUD)	• Color photocopy of valid identification. Front and back both side. (DUI: Documento Único de Identidad).	<input type="checkbox"/>
7	Appointment Letter	• Original or a certified copy of the appointment letter issued by the Office of Human Resources.	<input type="checkbox"/>
8	Past Academic Paper Information	(Prescribed Form 4)	<input type="checkbox"/>
9	Registration Form with recent photograph 4.0 cm x 3.0 cm	(Prescribed Form 5)	<input type="checkbox"/>
10	Checklist	(Prescribed Form 6) • Checklist for Application Documents to be submitted.	<input type="checkbox"/>

Your signature _____